

ANNUAL QUALITY ASSURANCE REPORT

2016-17

Submitted to

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL, BENGALURU**

By



**KAMLA NEHRU INSTITUTE OF PHYSICAL & SOCIAL SCIENCES
SULTANPUR- 228118, U.P.**

91-05362-240248 , 8765632100,09452647001
<http://www.knipss.org>



कमला नेहरू भौतिक एवं सामाजिक विज्ञान संस्थान,
सुलतानपुर-228118

Kamla Nehru Institute of Physical & Social Sciences, Sultanpur-228118

Email_ID: knipss_sln@rediffmail.com, Website: www.knmt.org.in

Ref. KNIPSS/2016-17/770

Date:05.10.2017

To,

The Deputy Advisor,
National Assessment and Accreditation Council (NAAC),
P.B. No. 1075,
Nagarbhavi, Bangalore- 560072 (INDIA)

Sub.: AQAR 2016-17 of Kamla Nehru institute of Physical & Social Sciences, Sultanpur-U.P.

Dear Sir,

Please find herewith a combined Annual Quality Assurance Report (AQAR) of Faculty of Arts, Science, Commerce, Law, Education, Physical Education, Management, Engineering, Home Science, Agriculture science etc. of the session 2016-17 for your kind information and necessary action.

This is also to state that the IQAC of our institute have continuously submitted AQAR since 2007-08 to the NAAC. The institute will submit online LOI for assessment and reaccreditation shortly.

Thanking you and with regards.

Yours Sincerely

① Tripathi
5/10/2017

[Dr. D.K.Tripathi]
Director
Internal Quality Assurance Cell

Dr. A.K. Srivastava
05/10/2017

[Dr. A.K. Srivastava]
Principal

Encl.: AQAR, 2016-17

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ANNUAL QUALITY ASSURANCE REPORT (AQAR)- 2016-17

PART – A

1. Details of the Institution

1.1	Name of the Institution	Kamla Nehru Institute of Physical & Social Sciences, Sultanpur-228118
1.2	Address Line 1	Village- Ratanpur
	Address Line 2	Post- KNIT
	City/Town	Sultanpur
	State	Uttar Pradesh
	Pin Code	228118
	Institution e-mail address	knipss_sln@rediffmail.com
	Contact Nos.	91-05362-240248, 8765632100, 09452647001
	Name of the Head of the Institution	Dr. A.K.Srivastava
	Tel. No. with STD Code	91-05362-2240248
	Mobile	91-9451232371

Name of the IQAC Coordinator

Dr. D.K. Tripathi

Mobile:

91-9450048821

IQAC e-mail address:

iqacknipss@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

-

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

March 31 ,2007/414

1.5 Website address:

Web-link of the AQAR: For ex.
<http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

<http://www.knipss.org/AQAR2016-17.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.40	2007	2012
2	2 nd Cycle	N/A	N/A	N/A	N/A
3	3 rd Cycle	N/A	N/A	N/A	N/A
4	4 th Cycle	N/A	N/A	N/A	N/A

1.7 Date of Establishment of IQAC : DD/MM/YYYY

30-07-2007

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2007-08 submitted to NAAC on 22/07/2008
- ii. AQAR 2008-09 submitted to NAAC on 14/10/2009
- iii. AQAR 2009-10 submitted to NAAC on 23/11/2010
- iv. AQAR 2010-11 submitted to NAAC on 10/10/2011
- v. AQAR 2011-12 submitted to NAAC on 30/04/2012
- vi. AQAR 2012-13 submitted to NAAC on 13/05/2013
- vii. AQAR 2013-14 submitted to NAAC on 02/04/2014
- viii. AQAR 2014-15 submitted to NAAC on 29/06/2015
- ix. AQAR 2015-16 submitted to NAAC on 16/07/2016

1.10 Institutional Status

University	State	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
(eg. AICTE, BCI, MCI, PCI, NCI)								
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
Urban	Rural	Tri	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	(f)	UG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input checked="" type="checkbox"/>	Physical Education (Phys Edu)	<input checked="" type="checkbox"/>
TEI (Edu)	<input checked="" type="checkbox"/>	Engineering	<input checked="" type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

Others (Specify):

- ❖ Agriculture Science
- ❖ Home Science
- ❖ Basis Training Certificates (BTC)
- ❖ IGNOU, New Delhi Programmes
- ❖ Rajarshi Tandan Open University, Allahabad (U.P.) Programmes
- ❖ UGC Career Oriented Certificate/Diploma/Advance Diploma Courses in Fashion Designing, Tourism, Sales and Marketing Management, Risk and Insurance Management, Import and Export Management, Computer Graphics and Animation, Sericulture.

1.12 Name of the Affiliating University (for the Colleges)

Dr. R.M.L. Avadh University,
Faizabad, U.P

1.13 Special status conferred by Central/ State

Government: UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	UGC	<input type="checkbox"/>	<input type="checkbox"/>
UGC-Special Assistance Programme	DST-FIST	<input type="checkbox"/>	<input type="checkbox"/>
UGC-Innovative PG programmes	Any other	<input type="checkbox"/>	<input type="checkbox"/>
(Specify) UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01 Student Wing
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	03
2.9 Total No. of members	16 (+01 student wing of 50 of
2.10 No. of IQAC meetings held:	06 (six)
2.11 No. of meetings with various stakeholder	No. 09 Faculty 05
Non-Teaching Staff	Students 04 Alum 01
	Oth 01
	01
2.12 Has IQAC received any funding from UGC during the year?	No
If yes, mention the amount	N/A
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC	
Total Nos.	03 International 01 ational 01 ate In 01 ion Level 03

(ii) Themes:

- ❖ Enhancement of Research Environment and Participatory Research and Innovation Program
- ❖ Quality Teaching and NAAC Guidelines
- ❖ Development of Central Library As a Learning Resource

2.14 Significant Activities and contributions made by IQAC:

- Academic calendar and Plan of action (2016-17 prepared applying quality parameters of various academic and administrative activities.
- To enhance the teaching-learning quality and develop research climate in the institute the 'Participatory Research and Innovation Program-2016 was organized.
- Feedback responses for session 2016-17 were collected from different stakeholders on quality related parameters.
- Three workshops/seminar lectures organized at institute level on quality related themes.
- Institutional database infrastructure updated in computer environment to fulfill the needs of further planning.
- Self-annual appraisal of teacher's contribution on UGC PBAS (Performance Based Appraisal System) proforma based on UGC regulation, 2010 (4th Amendments, 2016).
- Regular monitoring of entire institutional process for quality enhancement.
- Awareness among teachers and other staff members regarding NAAC assessment parameters.
- Preparation of Annual Quality Assurance Report (AQAR) for the session 2016-17 and submission in NAAC, Bangalore.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

❖ **Curricular Planning, enrichment and implementation.**

- Academic calendar of the Institute prepared for minimum 180 days actual teaching in the beginning of the session 2016-17.
- Collection of Annual plan for teaching learning, evaluation, co-curricular and extension activities prepared by of each teacher.
- Month wise monitoring of annual academic plan implementation.
- Teachers encouraged for enrichment of existing curricula through quality teaching materials, using ICT tools and providing internal curricular options to students.
- Feedback responses collected from students and parents on existing institutional programmes and their relevance and appropriateness in catering to the needs of the society/ economy/ environment.
- Feedback responses analyzed by external agency and suggestions conveyed to all teachers for enhancing quality of teaching learning evaluation processes and campus environment.

❖ **Making effective processes of teaching-learning and evaluation**

- Admission process for the session 2016-17 completed through transparent, well-administered mechanism.
- In order to ensuring equity and wide access of institutional programmes in deferent students community, the course/ programme wise students profile of session 2016-17 updated.
- Remedial coaching for academically weak sections of society such as SC/ST, minority and Physically challenged students continued for satisfying the needs of the students from diverse backgrounds at Remedial Coaching Centre established under UGC scheme.
- In order to make teaching- learning process learner centered teaching methodologies such as seminars, assignments, debates, group

discussion, field work etc are widely adopted by teachers of the institute.

- To plan appropriate teaching-learning activities for enhancing student performance, the internal evaluation system (periodical class test) adopted by the teachers of the institute .
- To assess the student's performance and learning outcomes, the student profiles regarding examination results are updated and analyzed subject wise.
- In order to enhance teacher's quality, the contribution of teachers in the field of teaching-learning-evaluation, research and extension are evaluated for the session 2016-17 on PBAS proforma provided by UGC. On the basis of these, teachers are suggested to enhance their quality through attending professional conferences, seminars, workshops and training.

❖ **Enhancing Research Environment**

- In order to promote research culture among students Participatory Research and Innovation Programme (PRIP), 2016-17 organized on the focal theme entitled 'Science, Technology and Innovation for Sustainable Development" . One hundred eighty five UG and PG student groups from various subjects were worked on their projects selecting a guide. Total nine hundred twenty five students of the institute were participated in this programme.
- Teacher's contribution in research, consultancy and extension evaluated as per UGC norm for the session 2016-17.
- **Research Promotion Committee (RPC)** of the institute worked for developing research climate in the institute. The teachers are encouraged for publishing research papers in the journal of international repute (such as ISI Thomson router journal with impact factor).
- **'Researcher of the Year'** 2016-17 awarded to the teacher of the Institute who published research paper in the journal of international repute (SCOPUS indexed ISI Thomson router journal with impact factor).

❖ **Extension and institutional social responsibility**

- Various social activities were organized under National Service Scheme (NSS), during the NSS camp from 16 to 22 February, 2017 at Karaundiya, Sultanpur. Total 250 students were participated in NSS activities.
- Blood donation programme by students and staff.
- *Samarpan* 2016-17 programme in which the students donate clothes, winter wears and stationeries to the orphanage at Sultanpur.
- *Sankalp*-2016-17 programme in which the students encourage to plants trees in institute premises , parks, public places, different schools for saving environment.

❖ **Infrastructure development**

- Campus Maintenance Committee worked for monitoring and development of campus infrastructure.
- Computerization of office, library and examination system with standard digital software.
- Infrastructure development towards making this institute eco-friendly (proper solid waste management).
- Clean Energy Facility (solar energy) system installed in the central library reading room.
- LED bulb provided to all departments for energy saving.

❖ **Student Support and Progression**

- Proper functioning of Student Support and Progression Committee for student mentoring and support.
- A student wing of 50 students involved in decision making process of IQAC.
- Orientation programmes for promoting job oriented courses running in the institute.
- Skill development workshops for students.
- Promotion of sports activities among students through sports committee of the institute.
- Promotion of cultural activities through cultural activities committee.

- Babu KN Singh Memorial Award to the students who secured First rank in the Dr. RML Avadh University, Faizabad main examination.

❖ **Governance, Leadership and Management**

- Proper functioning of Proctorial board.
- Proper functioning of Grievances Redressal Cell.
- Proper functioning of Anti-ragging Cell and preparation of its proceeding
- Proper functioning of Women Welfare Cell
- Guest lecturer in each department for improving professional competence among teachers.
- Committee Against Sexual Harassments (CASH) worked properly.

❖ **Innovation and Best Practices.**

- The *Polythene and Tobacco free* institute campus status was maintained.
- Computer training and career oriented diploma programmes were provided to the students for their career orientation and skill development.

* Attach the Academic Calendar of the year as Annexure (Annexure-1)

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken:

Management of the Kamla Nehru Institute of Physical & Social Sciences, Sultanpur(UP) approved the AQAR 2016-17 and encouraged to enhance quality teaching and research work.

PART – B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	12	NIL	NIL	NIL
PG	17	NIL	11	NIL
UG	31	NIL	14	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	07	NIL	07	07
Diploma	08	01	08	07
Certificate	07	NIL	07	07
Others	NIL	NIL	NIL	NIL
Total	82	NIL	47	21

Interdisciplinary	02	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

**1.2 (i) Flexibility of the Curriculum: CBCS /Core/Elective option /
Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	NIL
Annual	74

1.3 Feedback from stakeholders*(On all aspects)

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Annexure-2)*

The feedback data from alumni, parents, job establishments and students were collected to understand the ground realities of relevance and appropriateness of institution's programmes. Feedback results provide better inputs in planning of a HEI to cater the needs of students/society and environment. In the feedback system of the institute, following aspects are covered-

Student's feedback:

- ❖ Teaching learning and evaluation processes
- ❖ Teachers performance and effectiveness
- ❖ Discipline, administration and governance.

- ❖ Motivation for extra-curricular and career oriented activities.
- ❖ Effective implementation of curricula.
- ❖ Student support from technical and non-teaching staff

Guardian's feedback:

- ❖ Admission process
- ❖ Educational environment
- ❖ Administrative management
- ❖ Class teaching quality
- ❖ Discipline and governance
- ❖ Examination system

Alumni's feedback

- ❖ Overall perception about institute
- ❖ Quality of teaching- learning-evaluation processes.
- ❖ Administrative management

Employer's feedback

Feedback data from various job establishments were collected on the following aspects-

- ❖ Employable environment of the institute.
- ❖ Student's skill level.
- ❖ Curriculum of job oriented courses.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi designed and revised by Dr. R.M.L. Avadh University, Faizabad are adopted by the institute for the all courses in the Faculty of Science, Arts, Commerce, Education, Physical Education, Agriculture Science, Home Science and Law. The syllabi of Uttar Pradesh Technical University, Lucknow are adopted by Engineering and Management faculty. Syllabi of career oriented diploma courses revised by UGC Career Oriented Diploma Academic Council.

1.5 Any new Department/Centre introduced during the year. If yes, give details. Nil

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	03	40	Nil	Nil

2.2 No. of permanent faculty with Ph.D.: 34+35 SF/PT & other teachers

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	35	40	Nil	Nil	Nil	Nil	Nil	45	35

2.4 No. of Guest and Visiting Faculty and Temporary faculty:

117 (under self-finance scheme)	30 (Part time teachers)	05 (Mandeya /re-appointed retired teachers)
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	65	-
Presented papers	26	54	-
Resource Persons	02	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Use of Information and Communication Technology (ICT) in teaching learning processes.
- ❖ Interactive teaching through class seminars, debates and group discussion.
- ❖ Learning by doing process adopted in Participatory Research and Innovation Programme (PRIP).
- ❖ Guest Lectures in different departments under KN Singh Memorial Lecture series.
- ❖ Remedial coaching classes for the SC/ST/OBC and Minority students.
- ❖ Outdoor teaching and project work.

2.7 Total No. of actual teaching days during this academic year:

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

- ❖ Dr. R.M.L Avadh University, Faizabad annual Examinations of the year 2016 are conducted at the institute in fair and transparent way. Computerization of the examination conducting system is adopted.
- ❖ Different methods of evaluating student's learning outcomes are used such as tests, quiz, seminars, assignments, projects etc.

2.9 No. of faculty members involved in curriculum restructuring /revision/ syllabus development as Member of Board of Study/Faculty/CurriculumDevelopment workshop

- ❖ 13 Faculty members of the institute are working as the member of academic council/board of studies of Dr.R.M.L.Avadh University,Faizabad.
- ❖ 07 Faculty members are engaged as the member of Board of study and academic council of UGC Career Oriented Certificate/Diploma and Advance diploma courses of the institute.

2.10 Average percentage of attendance of students 82%

2.11 Course/ Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	414		5.04	76.55	18.31	81.04
B.Sc.	759	01 University Gold Medal awarded	17.71	81.22	1.06	86.30
B.Com	829		10.03	80.05	9.90	93.70
B.Sc (Home Sc.)	66		96.92	3.07	0	98.40
B.Sc.(Agriculture)	299		99.30	-	-	99.30
B.B.A	57	University Gold Medal awarded	84.44	15.55	-	78.90
B.Ed (2016-17)	82	Result Awaited				
B.P.Ed (2016-17)	49	Result Awaited				
LL.B. (3Year course)	195		-	-	-	65.20

Contd.....

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Tech (CS)	110	32	00	00	00	97
B.Tech(ME)	76	17	56	22	01	96
B.Tech(EC)	27	44	51	00	00	95
B.Tech (EN)	45	13	86	00	00	99
B.Tech (C E)	127	22	51	03	00	77
Diploma CE	129	15	55	12	00	82
Diploma EC	65	14	66	11	00	82
UGC Career Oriented Certificate Courses	99	21.21	19.19	32.32	-	73.73
UGC Career Oriented Diploma Courses	80	10.00	18.75	27.50	-	57.50
UGC Career Oriented Advance Diploma Courses)	54	9.25	11.11	55.55	-	77.77
M.A. Hindi	48		23.40	68.08	8.51	97.09
M.A. Economics	36	University Gold Medal awarded	25.00	63.88	11.11	100
M.A. Medieval History	24		17.39	82.60	-	95.80
M.A. English	77		1.35	78.37	20.27	96.00
M.A. Political Science	47		22.72	66.13	15.90	93.60
M.A. Geography	39		43.58	56.41	0	100
M.Sc. Chemistry	48		63.82	36.17	-	97.90
M.Sc. Botany	36	University Gold Medal awarded	96.55	3.44	-	80.50
M.Sc. Mathematics	58		4.76	59.52	32.71	72.40

Contd.....

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Sc. Zoology	27	University Gold Medal awarded	40.90	59.85	-	81.40
M.Sc. Environmental Science	16	University Gold Medal awarded	81.25	18.75	-	100.0
M.Sc. Microbiology	32	University Gold Medal awarded	RA	RA	RA	RA
M.Sc. Physics	33		50.00	50.00	-	84.80
M.Sc. Home Science (Child development)	12		83.33	0	0	83.33
M.Sc. Home Science (Food and Nutrition)	37	University Gold Medal awarded	100	0	0	100.0
M.Com	71	University Gold Medal awarded	33.84	66.15	1.53	91.50
M.Ed	15		RA	RA	RA	RA
M.B.A.	67	01	26	73	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC of the institute monitor and evaluate the teaching & learning processes through the following activities:

- ❖ Faculty members are motivated to prepare an annual academic plan for proper implementation of curricula and extra-curricular, co-curricular and extension activities.
- ❖ Review of the teaching-learning activities at the end of each month.
- ❖ The IQAC periodically organize the workshops to encourage teachers for enhancing teaching quality using NAAC suggested norms.
- ❖ Eminent professors from various Institutions are invited for guest lectures.

- ❖ The IQAC prepare a road map for quality assurance and enhancement in the institute after discussing with core executive committee members and administrative heads.
- ❖ The institute encourages teachers for research paper publication in reputed journals, participation and paper presentation in national and international workshops, conferences and symposia.
- ❖ Evaluation of teacher's contribution in the field of teaching-learning-evaluation, research and extension using UGC suggested PBAS proforma.
- ❖ Feedback collected from students on the issues of curriculum implementation, teaching, learning and evaluation processes. The analysis of feedback data by an external agency.
- ❖ Implementation of feedback suggestion in planning of quality teaching and learning.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	15
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	47	04	Nil	13
Technical Staff	13	03	Nil	12

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ IQAC has initiated *Participatory Research and Innovation Programme (PRIP)* to sensitize students as well as faculty members to promote research climate in the institute every year since 2013-14. UG and PG students groups from various subjects were worked on their projects selecting a guide. Main theme of PRIP for the session 2016-17 was “Science, Technology and Innovation”. Students identified a topic or a local problem under the given sub-themes and made quick assessment of the work schedule and prepared a research project. The project reports are presented first at the department level by the group leader and are assessed by members of NAAC Research Promotion Council. Projects selected at this level are promoted for final presentation at Institute level in front of a wider audience and discussed threadbare by all concerned. Three best projects from each from UG and PG level have been selected and awarded at institute level. Total eight hundred students of the institute participated in this program.
- ❖ Research methodology classes and special workshops were arranged for UG and PG students at faculty level for completion of

their projects under Participatory Research and Innovation Program.

- ❖ Four seminars were organized by IQAC on quality related themes.
- ❖ **Research Promotion Committee** works for developing research climate in the institute.
- ❖ The teachers are encouraged for submitting research projects in UGC/DST and publish research papers in journal of international repute.
- ❖ In order to enhance research environment in the institute, teacher's contribution in the field of research during the session 2016-17 was evaluated IQAC on PBAS profarma.
- ❖ Teachers are motivated by IQAC for attending professional conferences, seminars, workshops and research training.
- ❖ '**Researcher of the Year**' award to the teacher of the Institute who published research paper in journal of international repute (such as ISI Thomson router journal with impact factor).

3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	11	41	-
Non-Peer Review Journals	-	10	-
e-Journals	-	-	-
Conference proceedings	-	12	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations: Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Contd.....

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published: i) With ISBN No. Books Chapters in Edited

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N/A

UGC-SA CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (Specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number					01
Sponsoring agencies					Institute

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:Nil

From funding agency From Management of University/College
Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist.	College
04	02	03	05			

3.18 No. of faculty from the Institution who are Ph. D. Guides:

Students registered under them:

3.19 No. of Ph.D. awarded by faculty from the Institution:

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level level
National level International level

3.22 No. of students participated in NCC events: N/A

University level State level
National level International level

3.23 No. of Awards won in NSS: Nil

University level State level
National level International level

3.24 No. of Awards won in NCC: N/A

University level State level
National level International level

3.25 No. of Extension activities organized:

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Realizing institutional social responsibility (ISR) inspired by the ideals of the vision and the mission of the institute, the efforts are made to sensitize students and faculty on ISR and extension programmes. The ISR and other extension programmes of the institute encourage students to be

sensitizing students towards social issues and become responsible citizens and to reach out students to the community through Social Awareness Programmes/Service Learning and experiential learning. The institute has taken up the following activities towards ISR:

- ❖ The Women Welfare Committee of the institute conducted gender sensitization and women empowerment programmes.
- ❖ The Campus Environment Protection committee of the institute conducted environmental awareness programmes through lecture debates and seminars.
- ❖ The departments of geography, Botany and Environmental Science conducted environmental awareness programmes to sensitize students.
- ❖ Several extension activities such as Voter Awareness Campaign (major programme); Clean India Campaign in slums of Karaudiya east, Karaudiya west, Vivek nagar, Nirala Nagar and Badhaiya beer; Literacy campaign , Blood donation and save environment campaign were organized during this session.
- ❖ In order to establish and build the personal and institutional contacts with neighbourhood communities, several teachers serve communities with some NGOs and voluntary organisations .

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	52.903 ha	-	-	52.903 ha.
Class rooms	80	02		82
Laboratories	85	02		87
Seminar Halls	08	00		08
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	11	00		11
Value of the equipment purchased during the year (Rs. in Lakhs)	12.5	00		12.5
Others				

4.2 Computerization of administration and library:

Administration:

- ❖ Account section of the institute have been computerized for annual accounts, financial statements, salaries received from the government, provident fund, arrear bills (excel format), Income tax calculation etc.
- ❖ Fees payment system is computerized.
- ❖ Task related to the annual/semester examinations of Dr. RML Avadh University, Faizabad at the Institute have been executed

through internet. Roll number list of students appearing in examinations are transferred through intranet from Examination office of the University. The admit cards, verification cards, Exam Panel, Examiner selection are computerised whereas the examination forms, results declaration is online .

Library

- ❖ Libraries in the both campuses of the institute have been computerised and all the administrative and management functions of the libraries such as administration, librarian desk, acquisition, document catalogue, serial control, members, Web OPAC (online public access catalogue), circulation, budgeting etc. are organized using library management system software.
- ❖ E-mail facility has been provided in the library which serves as a means of communication between the library and its users.
- ❖ A printer cum photocopiers are used in the library for the print outs and photocopies as per the copyright policy.
- ❖ Library users can access a range of software applications including MS-Word, Excel, and PowerPoint on all the library computer systems.
- ❖ Slot Readers are used in the library for calculating the daily report of users visiting the library, Month-wise report of users, department wise staff and student visit report.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	64506	6971648	3639	1413865	68145	8385513
Reference Books	23391	1456334	507	1121807	23391	1456334
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	93	86000	11	126125	104	212125
e-Journals	582	174401	6000	253900	6582	257801
Digital Database	1795	9139	100	1000	1895	10139
CD & Video	1267	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

1.4 Technology up gradation (overall)

Campus	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments		
Main Campus	Existing	396	06	Airtel, 8 MBPS	02	05	17	31	
	Added	11	-	-	-	-	01 (IQAC office)	-	
	Total	407	06	Airtel, 8 MBPS	02	05	18	31	
Faridipur New Cam	MBA	Existing	176	04	8 MBPS Airtel Broad Band & Wi- Max	02	04	14	06
		Added	06	-	-	-	-	-	-
		Total	182	04	-	02	04	14	06

Engineering	Existing	91	02	Airtel 8MBPS	NA	Class Room 02	02	NA
	Added	11			NA	NA		NA
	Total	102	02		NA	Class Rooms 02	02	NA

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.):

- ❖ Internet access to staff and students in Departments.
- ❖ Wi-Fi access facilities in the Campus for students and staff.
- ❖ Training to the students at the Information Technology Center of the Institute

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.82
ii) Campus Infrastructure and facilities	1.40
iii) Equipment	3.40
iv) Others	4.00
Total :	9.62

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC enhances the awareness about student support services through its student wing. To involve students directly in quality enhancement practices in the institute, IQAC has designed a student wing comprising 50 members. These members represent the all courses run by institute. This wing plays an important role as follow-

- ❖ Liaising between IQAC and their peers
- ❖ Giving ideas and suggestions to enhance the quality of student life.
- ❖ Encouraging the student's participation in meetings / sessions, sports, industrial Visits field work and study tour, extension and other social activities.
- ❖ Enhancing of the student awareness regarding scholarship, free ship, reservation, fees Installments, differently able facilities, skill development program, institute's magazine (Vimarsh), remedial Classes, campus environment protection, campus discipline.

5.2 Efforts made by the institution for tracking the progression

The institution attempt the student progression tracking by the following practices-

- ❖ Student's academic profile evaluation
- ❖ Feedback from students
- ❖ Self-appraisal
- ❖ Student counselling
- ❖ Suggestion box
- ❖ Placement
- ❖ Research work presented by the students in participatory research and innovation programme.
- ❖ Mentor scheme for students under which each teacher is allotted a class and he/she takes care of the students regarding academic and career issues.

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
9785	1509	25	395

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	7346	65.01

Women	No	%
	3947	34.95

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4981	1365	02	3592	05	11171	5024	1197	06	3735	06	9968

Demand ratio:3:1

Dropout % - 2.43%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Free coaching to the students for preparing NET (UGC) examination in few departments.
- ❖ Personality development classes for preparing interviews of competitive examinations.
- ❖ Encouragement of students for participation in sports competition of Dr.RML Avadh University Faizabad at Intercollegiate/ Interuniversity/State/National level.
- ❖ Weekly counseling of students for career and other related issues in Physical Education department.
- ❖ Student mentoring and support committee is formed for providing guidance and support to the students for their better career options.
- ❖ On every week there is a 3 hrs AUTOCAD session for B.Tech. students
- ❖ K-Placement Activity Test is organized for B.Tech Final year students to improve their objective and subjective knowledge.
- ❖ On every week 2 hrs MATLAB session for B. Tech students.
- ❖ Weekly objective test of 1 hrs for B. Tech students to improve their competitive ability.
- ❖ Training of students in the field of IT and soft skills in InformationTechnologyCenter of the Institute.

No. of students beneficiaries 1160

5.5 No. of students qualified in these examinations

NET	11	LET	-	E	02	-
IAS/IPS etc	-	State PSC	05	UPSC	-	Others 15

5.6 Details of student counseling and career guidance

No. of s

- ❖ The **Guidance and Placement Cell (GPC)** provided comprehensive services in the area of training, options regarding higher studies, internships and full-time placements for both undergraduate students and post-graduate students.
- ❖ The institute is running UGC Career Oriented Diploma programmes for career enhancement. Diploma students were also provided Training in appropriate job establishments.
- ❖ Supplementary enrichment programmes such as lecture on career related issues, personality development, DIET and sport performance and career orientation in sports were organised for B.P.Ed. students.
- ❖ Department of Mathematics provides training to the students of the department to produce good Maths teachers.

- ❖ Department of Geography provides free NET (UGC) coaching to Geography students under Margdarshan Programme of the department.
- ❖ The guidance is provided to students of professional courses regarding choice of the company and industry.
- ❖ The Cultural Committee of the Institute encourages students to participate in annual cultural programmes. The committee searches talented students and encourages them to participate in state level cultural programmes.

No. of students beneficiaries

665

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	245	87	21

5.8 Details of gender sensitization programmes

- ❖ Women grievance cell worked on women's grievance redressal.
- ❖ Cell Against Sexual Harassment worked properly.
- ❖ Encouragement of girl students to participate in sports and cultural activities.
- ❖ Women Cricket Team, women centric activity like painting & rangoli in engineering institute of the KNIPSS.
- ❖ Campaign for female child protection through NSS activities.
- ❖ Campaign against women violence.
- ❖ Lectures, group discussion, student seminars on gender issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other

events Sports:

State/ University level National level International level

Cultural:

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	-	-
Financial support from government	5490	7,31,19,794=00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	02 (JRF)	-

5.11 Student organized / initiatives

Fairs: Nil

State/ University level tional level ernational level

Exhibition: Nil

State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:Nil

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission statement of the institute as reflected on the occasion of inauguration is “कमलानेहरू इन्स्टीट्यूट की स्थापनाकामकसदमहज एक तालीमीइदाराकायमकरनानहीहै, बल्किइसपूरेइलाकेकीगुरबत की लड़ाईइसीइदारेसेउसीदोहरेनिश्चय के साथलड़नाहै, जिसअज्म के साथइसइलाके के बाशिन्दों ने सन् 1857 की जंगेआजादीलड़ीथी।
.....“आर्थिकआजादी के लिए जंग कामरकजकमलानेहरू इन्स्टीट्यूटहै।”

(The aim of establishing Kamla Nehru Institute is not only building a campus for imparting education rather, to establish an institution for fight against poverty with the double resolve to translate the intention of the inhabitants of the region who fought for the struggle of freedom with great zeal and enthusiasm in the revolution of the year 1857. Kamla Nehru Institute shall be the center for fight of economic freedom with its avowed object for excellence and economic justice.)

6.2 Does the Institution has a management Information System

The Institute has developed a system of governance, leadership and management. The institute has Board of Governors (BOG) and Management committee whose members are elected by democratic process. Regular meetings of the BOG and Management committee are held to discuss and decide on matters related to governance and administration. The decision making processes of above bodies are systematized and channeled through all key constituents of the Institute. The suggestions given by the BOGs and the Management Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal.

The IQAC of this institute is a vital part of the institution's system. It works towards development of a system for conscious, consistent and catalytic improvement in overall performance of the institutions of goals of quality enhancement and sustenance. The IQAC promotes measures for institutional functioning towards quality enhancement through internalization of quality

culture and institutionalization of best practices. Regular meetings of IQAC members with other stakeholders are held to discuss and decide on matters relating to quality enhancement in the institutions.

The faculty in charge of all faculties and Head of different departments ensure the proper implementation of planned academic, co-curricular, extracurricular and extension activities in the department by collaboration of other members of the department. To discuss and decide on matters related to academics and administration, the meetings of staff members are held on regular basis. For the smooth and effective functioning of the Institute, interactions with stakeholders comprising of faculty, parents and students, are regularly organized. The feedback received from different stakeholders helps in continuous review and revision which are relevant to the changing needs of higher education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus proposed by the Dr. RML Avadh University Faizabad has been adopted in most of the subjects at undergraduate and post graduate level. 13 faculty members are in academic council/Board of Studies of the Dr. R.M.L. Avadh University and directly involved in curriculum development in the university.

6.3.2 Teaching and Learning

The following teaching learning strategies are adopted by the institution for quality enhancement:

- Curriculum implementation Planning- implementation – feedback and review process adopted.
- Month wise analysis of curriculum implementation.
- Use of ICT in teaching learning process.
- Student centered teaching such as seminars, debates, group discussions, quiz etc.
- Remedial classes for slow learners.
- Guest lectures by the eminent scholars of the country.

- Seminar/workshops .
- Participatory teaching and learning through participatory research and innovation programme.
- Student feedback
- Innovative teaching techniques

6.3.3 Examination and Evaluation

Dr. R.M.L Avadh University, Faizabad conducts annual/ semester examinations at the institute in fair and transparent way. University appoints the examination officers to conduct examination properly. Senior Centre Superintendent of examination/principal ensures the smooth and fair examination conduction with collaboration of assistant superintendents, internal flying squad and invigilators. Computerization of the examination conducting system is initiated in this session. Different type of internal evaluation methods for evaluating student's learning outcomes are used such as tests, quiz, seminars, assignments, projects etc.

6.3.4 Research and Development

In order to promote research climate, institute has adopted the following strategies-

- Research methodology workshop, guide teacher training and student's project work on a focal theme under Participatory Research and Innovation Programme (PRIP)-2016-17.
- Active Research Promotion Committee
- Encouraging teachers to submit research projects in funding agencies.
- Motivation of teachers for attending professional conferences, seminars, workshops and research training.
- Annual evaluation of teachers contributions in the field of research based on PBAS proforma provided by UGC.
- Encouraging teachers and research scholars to publish quality research papers and books.

- ‘Researcher of the Year’ award for the faculty member of the institute who publish research paper in the journal of international repute (ISI Thomson router journal with impact factor).

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

- Internet facility has been provided in the library for accessing online databases, e-journals, e- books. Access may be allowed online remotely through internet or intranets.
- Del Net facility has been provided in the library.
- Uninterrupted electric supply using generators.
- Well maintained, airy and lighted reading room.

ICT:

- In keeping with rapid advancements in technology, and for students to benefit from state-of-the-art equipment, the institute has set up nine SMART Boards in selected classrooms located in different buildings in the campus.
- Every department has been provided computer facilities with internet and a portable/mounted LCD projector.
- Institute has established an Information Technology Centre (ITC) to train students in IT fields. In addition, 04 computer centres are also established in the institute.

Physical infrastructure / instrumentation:

- Seminar halls, conference rooms, audio visual rooms, classrooms (some equipped with SMART Boards), buildings to house administrative offices, staff rooms, well equipped laboratories, library, students’ common room, guest rooms, games field, well equipped gymnasium , a bank with ATM facility, canteen, a juice centre, parking area and some residential facilities for students and teachers are provided.
- All the large halls have LCD and screen facilities.
- A well-equipped new building for law collage is under construction.

6.3.6 Human Resource Management

To enhance quality in human resource management, following measures are adopted-

- The Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions at the end of each academic year and makes appointments through prescribed procedures.
- Orientation and training programmes are periodically organised for new recruits.
- In order to enhance capacities the teachers are encouraged for need-based training/workshops/ courses.
- Study leave for faculties perusing research degrees.
- Evaluation of teachers based on PBAS (UGC) format.

6.3.7 Faculty and Staff recruitment

The Director, Higher Education, Uttar Pradesh select teachers through U.P Higher Education service commission, Allahabad against vacant posts. The same teachers are appointed in the institute by the manager (employer) of the institute. The other staff members are recruited by the principal following rules and regulations of the UP Govt. The part time, self-finance and contract appointments have also been made by the employer following prescribed procedures of Dr. RML Avadh University Faizabad.

6.3.8 Industry Interaction / Collaboration

Interaction/ collaboration with the industries have been established for the students of professional courses-

- Summer internship is provided to the students and 4 weeks summer training is provided to all the 3rd year B. Tech students.
- Few industries collaboration are established for the placement of students such as SKABDAS Infotech P. Ltd, Beyond HR Solution, Rajesh Masala, Kunal Microns (P) Ltd, NityoInfotech etc.
- Guest lectures by experts from Industry and Academics and live Projects for the practical implementation of the theoretical framework

- Industrial Visits are organized to acquaint the students with the industrial functionality.
- The training of the students, UGC Career Oriented diploma courses are also arranged in related job establishments.

6.3.9 Admission of Students

The admission process reflects the vision and mission of the institute. The access of quality education to all citizens of this region to prepare them to fight against economic poverty is the basic philosophy of this institute. This philosophy shapes the admission policy of the institute. The institute is committed to serve economically and socially deprived people of this region. The reservation policy of the Central and UP governments is strictly followed by the institution.

The institute website and *Vivarnika* contain information about the institution and the programmes offered. The *Vivarnika* prepared every year prior to the commencement of admission process and it provides the details of various programmes and their eligibility norms. It is given to the applicants along with the application form.

The computers are used to support the admission process and to reduce the amount of paperwork as well as the use of paper. The admission committees provide admission to the candidates on the basis of their merits as well as academic profiles.

The admissions in B.Ed., B.P.Ed. MBA , B.Tech, Diploma, BTC courses are provided through combined entrance tests of concerned affiliating university following rules and regulation of U.P.Govt.

6.3.9 Welfare Schemes for:

Teaching and Non-teaching

- Leaves provided for medical reasons
- Maternity leave
- Advance to meet emergency expenditure of the staff.

Students

- Guidance and placement cell: The Guidance and placement cell provides guidance for students to enhance their employability. It fosters

partnerships and linkages with the corporate sector for placement and training opportunities.

- The Deans of Student welfare: 1. Organize student welfare activities 2. Help in students' counseling 3. Disburse scholarships and financial aid to the less privileged 4. Provide concessional bus/train tickets for travelling.
- Financial assistance to students through scholarship schemes of Central and UP government.
- Limited hostel facilities are also provided to the students
- Free NET (UGC) coaching classes are organized for PG students in few departments
- Free remedial coaching for slow learners.
- Students who want to take part in sports events are given practice and guidance before and after the college hours.
- There is system of Book Bank in the few departments of the institute under which poor students are given some books, apart from the two library tickets, for the whole year.

6.5 **Total corpus fund generated**

Rs. 1,7100000=00

6.6 **Whether annual financial audit has been done:** Yes

No

6.7 **Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	Yes	Principal

External and Internal Academic and Administrative Audit:

The National Assessment and Accreditation Council (NAAC) Peer Team visited the institute in the year 2007 for the first cycle of re-accreditation. The institute has been awarded 'B' grade with a CGPA of 73.40 with effect from March 31, 2007. The Institute conducts annual evaluation of the teachers in Internal Auditors a structured manner through following UGC regulation 2010. These provide feedback on the teaching learning methodologies, evaluation process;

research and extension; academic contribution etc. The feedback from the students is also used to assess the teaching-learning process.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The institute is trying to connect with alumni of the institute through social media and internet facilities.

6.12 Activities and support from the Parent – Teacher Association

The institute does not have an established Parent-Teacher Association. However following activities are organized by the institute on the regular basis:

- Regular parents-teachers meetings
- Student counselling and problem solving with the parents.
- Parent's feedback to improve quality culture in the institute.

6.13 Development programmes for support staff

The institute has been organizing the sessions for teaching as well as Administrative Staff on aim of life, quality of life, Stress Management etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The following initiatives were taken by the institute to make the campus eco-friendly:

- Activities of campus environment protection for maintaining environment and ecological health of the campus.
- Environmental Assessment-2016-17 of the institute's campus by the Environmental Science department.
- Energy efficient lighting in the institute.
- Proper Waste management
- Safe disposal of laboratory wastes.
- Campaign among students to make green and polythene free campus.
- Activities of Animal Ethics Committee to prevent animal against cruelties in life science labs.
- Tree plantation for fostering student involvement to maintain "green" campus of the institute.

CRITERION – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During this academic year, the following initiatives were taken to create a positive impact on the functioning of the institution:

- ❖ Use of Information and Communication Technology (ICT) tools in teaching learning processes were promoted. The departments organized debates, quiz, PPTs, GDs and Movie shows to supplement the syllabi.
- ❖ To encourage students for better performance in final examination, the institute introduced internal exams on the pattern of the University Exams at department level. The answer scripts were evaluated and displayed in the classrooms, and suggestions were made for improvement to each and every student.
- ❖ ***Participatory Research and Innovation Programme (PRIP), 2016-17*** was organized on a focal theme of 'Science Technology and Innovation for Sustainable Development' to promote research activities among students.
- ❖ Teachers are encouraged to publish their research papers in reputed journals.

- ❖ Appraisal of teacher's contribution during the session 2016-17 using PBASproforma provided by UGC.
- ❖ The application forms of 09 teachers were scrutinized and forwarded by IQAC for promotions under the CAS.
- ❖ Teachers and students of the Institute who published high quality research paper in journal of international repute (such as ISI Thomson router journal with impact factor) was awarded as 'Researcher of the Year'.
- ❖ The IQAC periodically organized workshops to encourage the teachers for enhancing teaching quality using NAAC suggested norms.
- ❖ In order to develop soft skills among students and make them socially responsible, cultural programmes like *Samarpan, SankalpLalitotsav*, and Blood Donation Camp, *water conservation awareness campaigns* were successfully conducted.
- ❖ In order to sensitize students on social issues and social responsibilities blood donation programme was organized on the large scale.
- ❖ Personality development programme for students.
- ❖ Environmental Assessment of the institute's campus during 2016-17.
- ❖ Number of CCTV cameras have beenincreased in the campus.
- ❖ Entire institute covered by fuel efficient generators for uninterrupted power supply.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per plan of action prepared at the beginning of the year.

7.3 Give two Best Practices of the institution

Best Practice – I: Skill development programme

In order to develop job Skill among undergraduate and postgraduate students of the institute, the Information Technology Centre (ITC) of the Institute prepares high quality professionals for IT and IT-enabled services for a global market. The ITC runs several programmes namely Foundation with Programming in C++; Application Development with SQL & Visual Basic; Web Designing & JAVA Programming; English Spoken Classes; Languages Courses: FoxPro, Fortran, Cobol, C, C++, Visual Basic, Java; Accounting with Tally 9.0 ERP and Computer Hardware and Networking. ITC have a flexible time table with their regular schedule for those students who are willing to learn about IT and want to make career as IT professionals. The students utilize their spare time from regular academic classes. The programmes of ITC enable students to understand the IT concepts and develop capacity to translate this knowledge into services in specialized domains as well as to take up entrepreneurial ventures. About 2245 students benefitted by IT programmes in the session 2016-17.

In the connection of skill development programme, the institute is also running the seven UGC Career Oriented Diploma Courses namely Fashion Designing, Tourism, Sales & Marketing Management, Risk

&Insurance Management, Import & Export Management, Computer Graphics & Animation, and Sericulture. About 254 students benefited by these programmes in the session 2016-17.

Best Practice – II Participatory research and innovation programme

The UG and PG students generally acquire limited knowledge through traditional teaching methods such as class room lectures, practical and libraries consultation. This does not expose students to real life situations. Hence, the adoption of scientific techniques, for acquiring knowledge becomes essential for students. The adoption of participatory approach in learning, whereby the students involve themselves in identifying a problem, analysing the causes and finding the solution objectively has a positive impact on the students and make the learning process more meaningful and interesting. The Participatory Research and Innovation Programme (PRIP) were initiated in the institute to promote the research and innovation activities among UG and PG students. The students are suggested to complete a research project on a common focal theme under the supervision of a guide teacher. Provision for research project will enable the students to:

- i. Adopt a scientific approach to the study of any problem.
- ii. Develop analytical skills for data collection/experimentation and analysis of data
- iii. Learn how to prepare a scientific report and
- iv. Develop an aptitude for research

The focal theme entitled “Science Technology and Innovation for Sustainable Development” was chosen for the year 2016-17. Two hundred six UG and PG student groups from various subjects worked on their projects selecting a guide. They identified a topic/ an issue/ a local problem under the given sub-themes and marked quick assessment of the work schedule and prepared a research project following research methodologies. The project reports are presented first in the department level by the group leader and are assessed by a group of evaluators. All selected projects from this level are next presented at the Institute level in front of a wider audience and discussed by their concern. Three best projects from each category (UG and PG) were selected and awarded at institute level. About eight hundred students of the institute participated in this programme.

7.4 Contribution to environmental awareness / protection

In order to sensitize students on environmental issues and to promote ecological justice and sustainable development, the following environmental awareness / protection initiatives were taken:

- ❖ Poster competition for undergraduate students by campus environment protection committee (CEPC).
- ❖ Adoption of one pitted plant by each student under the guidance of CEPC.
- ❖ Environmental Audit: 2016-17 of the institute’s campus by the Environmental Science department.
- ❖ Energy efficient lighting in the institute.
- ❖ Proper Waste management (Composting and Vermicomposting)
- ❖ Safe disposal of laboratory wastes.

- ❖ Identification and labeling of trees and plants of the institute campus.
- ❖ Declaration of polythene free zone in the campus and active participation in antipolythene campaign.
- ❖ Animal Ethics Committee to protect from cruelties against animals in labs.
- ❖ Tree plantation drives by the student to maintain “green” campus of the institute.

7.5 Whether environmental audit was conducted? Yes /No.

Yes, the environmental audit of the campus conducted by the teachers and the PG students of Environmental Science department of the Institute every year and a report is submitted to the IQAC of the Institute.

7.6 Any other relevant information the institution wishes to add. (For example SWOT)

Strength

- ❖ Green and Eco-friendly campus
- ❖ Well-disciplined campus environment
- ❖ Strong commitment to community service, social justice, and empowerment of women
- ❖ Hard working and sincere faculty, committed to student welfare
- ❖ Remedial coaching programmes for slow learners.
- ❖ A large number of scholarships disbursed to students from marginalized and economically deprived section.
- ❖ Emphasis both on skills development and knowledge building
- ❖ Excellent reputation at both regional and national levels.

- ❖ A strong focus on high quality, student-centred teaching-learning processes committed and dedicated faculty.
- ❖ Positive and sustained approach to teaching learning and evaluation activities
- ❖ Well-equipped laboratories, computer centres and good library facilities
- ❖ Positive experience with all external stakeholders
- ❖ Hard working and well behaved supporting staff
- ❖ Excellent placement opportunities for students
- ❖ Active career counselling and placement cell
- ❖ Excellent sports facilities with the Department of Physical Education
- ❖ Large base of pass out students in different areas.
- ❖ No ragging incidence observed in the campus to till date
- ❖ Active Internal Quality Assurance Cell (IQAC).

Weakness:

- ❖ Low level of educational awareness in surrounding social environment
- ❖ Rural poverty in Sultanpur and its surrounding.
- ❖ Limited number of modern courses.
- ❖ Shortage of sufficient permanent teaching staff.
- ❖ Insufficient student strength in some PG programmes
- ❖ Limited funds
- ❖ Slow progress in identifying funding agencies for research projects
- ❖ Delayed process of institute matters in affiliating university.

Opportunities

- ❖ Increasing resources through research projects of various funding agencies.
- ❖ Expanding opportunities for under taking multidisciplinary and interdisciplinary research activities at national level.
- ❖ Increased opportunities to start modern courses to meet new and growing demands of the society.
- ❖ Academic autonomy of the institute.
- ❖ High levels of interest in agencies/corporate sector to tap student potential for internships, projects and research-related activities
- ❖ Increasing interest from international institutions for collaborations.
- ❖ Improving educational awareness level in the society

Challenges:

- ❖ Delay in filling up retired vacancies by government agencies.
- ❖ Focus on vocational education in future policy making to alleviate the poverty.
- ❖ Perception that all educational processes should be directed towards preparing a good and productive citizen.
- ❖ To Focus on holistic development in the teaching and research.

8. Plan of institution for next year

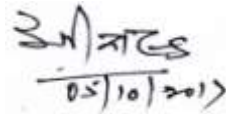
1. NAAC Re-Accreditation of the Institute
2. Academic Audit of the departments.
3. Application of modern teaching learning methodologies in all departments.
4. Enhancement of research activities and high quality publications

5. Planning to arrange 'Students Conference' to motivate students for research work.
6. Participatory Research and Innovation Program (PRIP),2016-17.
7. Extension activities.
8. NSS Program
9. Organizing National seminars.
10. KN Singh Memorial lectures by learned scholars of the country.
11. Arrangement of research funds from various funding agencies.
12. Development of Eco-friendly infrastructure facilities.



Dr. D.K. Tripathi
Associate Professor,
Deptt. of Geography
KNIPSS,Sultanpur

Signature of Director, IQAC



Dr. A.K.Srivastava
Principal,
KNIPSS, Sultanpur

Signature of the Chairperson, IQAC



**KAMLA NEHRU INSTITUTE OF PHYSICAL & SOCIAL SCIENCE,
SULTANPUR (U.P.)-228118
ACADEMIC CALENDER 2016-17**

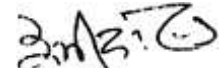
	JULY	AUGUS T	SEPTEMBE R	OCTOBE R	NOVEMBE R	DECEMBE R	JANUAR Y	FEBRUAR Y	MARC H
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		4	SUN	4	4	SUN	4	4	4
		5	5	5	5	5	HD	SUN	SUN
		6	6	6	SUN	6	6	6	6
		SUN	7	7	7	7	7	7	7
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		11	SUN	HD	11	SUN	11	11	11
		12	HD	HD	12	12	12	SUN	SUN
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		SUN	14	HD	HD	14	HD	14	HD
		HD	15	HD	15	15	SUN	15	15
		16	16	16	SUN	16	16	16	16
		SUN	17	HD	17	17	17	17	17
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		28	SUN	28	28	28	28	28	
		29	29	29	HD	29	29	SUN	
		30	30	30	SUN	30	30		
		SUN	31		HD		31	31	
	13 Days	24 Days	24 Days	17 Days	23 Days	25 Days	22 Days	22 Days	14 Days
	17,24, 31	7,14,15 18,21, 25, 28	4,11,12,17 18,25	9 to 16 23,29, 30,31	6,13,14, 20,24,27	4,11,18 23,25	5,8,14 15,22, 23, 26, 29	5,12,19, 24, 26	5,12, 13 14,19
	JULY	AUGU ST	SEPTEM BER	OCTOB ER	NOVEM BER	DECEM BER	JANUA RY	FEBRUA RY	MAR CH

TOTAL ACTUAL TEACHING DAYS (2016-17) = 184

Note : Teaching Programme of all the classes will start from 18th July. Only 1st year classes will be started after completion of admission i.e. from 1st August.

HD = Holiday

SUN = Sunday


 (Dr. A.K. Srivastava)
 Principal

विज्ञान संकाय

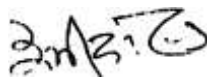
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

विज्ञान संकाय के विद्यार्थियों (N=742) का Feedback शिक्षकों के विभिन्न शैक्षिक क्रिया कलापों के बारे में लिया गया। इस संकाय के सभी विद्यार्थियों ने शिक्षकों की कार्यशैली की सराहना करते हुए उनके किसी भी शैक्षिक आयाम पर अपनी असंतुष्टि नहीं व्यक्त की है, क्योंकि किसी भी शिक्षक को D-category (असंतुष्ट वर्ग) में नहीं रखा है। सभी विद्यार्थियों का कहना है कि Coaching classes के लिए किसी भी शिक्षक द्वारा बाध्य नहीं किया जाता है। शिक्षण शैली में A-grade 60% - 75%, अनुशासन में A-grade 60% - 76%, तत्परता में A-grade 60% - 75% और पाठ्य सहगामी क्रियाओं में 60% से 74% रहा, जो शिक्षकों के उत्तरदायित्व का बोध कराता है। विभिन्न शिक्षण आयामों के ग्रेड पर विद्यार्थियों द्वारा व्यक्त किया गया रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 60% - 75%	
	B- 18% - 32%	
	C- 09% - 17%	
(ii) Discipline	A- 60% - 76%	
	B- 17% - 36%	
	C- 08% - 16%	
(iii) Punctuality	A- 60% - 75%	
	B- 19% - 31%	
	C- 09% - 19%	
(iv) Co-curri. Activity	A- 60% - 74%	
	B- 19% - 36%	
	C- 09% - 15%	
(v) Coaching Class	-	No pressure at all – by all the students.
(vi) Course Coverage	Below 70% -	28% - 38%
	70% & Above	62% - 72%

Faculty of Science

B.Sc. (Bio Group)	-	315
B.Sc. (Maths Group)	-	262
M.Sc. I	-	165
Total Sample	-	742


(Dr. A.K. Srivastava)
Principal

कला संकाय

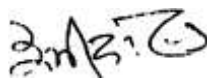
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

कला संकाय के शिक्षकों की उनके विभिन्न शैक्षिक क्रिया-कलापों के विभिन्न आयामों जैसे शिक्षण कौशल, अनुशासन तत्परता, पाठ्य सहगामी क्रिया कलापों के सम्पादन पर कला संकाय के कुल 422 विद्यार्थियों की प्रतिपुष्टि कुल चार ग्रेड प्वाइंट पर लिया गया। सभी विद्यार्थियों का कहना है शिक्षकों की कार्यशैली से वे किसी प्रकार असंतुष्ट नहीं हैं, क्योंकि किसी भी शिक्षक की रेटिंग D-category (असंतुष्ट वर्ग) में नहीं है। इस वर्ष शिक्षण कौशल में A-grade 62% से 73%, अनुशासन में 60% से 72%, तत्परता में 63% से 73%, और पाठ्य सहगामी क्रिया कलापों का सम्पादन 55% से 73% विद्यार्थियों द्वारा व्यक्त किया गया, जो इस बात का संकेत है कि विगत वर्ष की तुलना में इस वर्ष शिक्षक अपने कार्यों एवं उत्तरदायित्वों के प्रति ज्यादा सचेत रहे। विभिन्न शिक्षण आयामों के ग्रेड पर विद्यार्थियों द्वारा व्यक्त किया गया रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 62% - 73%
	B- 17% - 25%
	C- 07% - 16%
(ii) Discipline	A- 60% - 72%
	B- 18% - 26%
	C- 08% - 16%
(iii) Punctuality	A- 63% - 73%
	B- 17% - 30%
	C- 08% - 19%
(iv) Co-curri. Activity	A- 55% - 73%
	B- 14% - 30%
	C- 06% - 17%
(v) Coaching Class	- No pressure at all – by all the students.
(vi) Course Coverage	Below 70% - 27% - 40%
	70% & Above 64% - 73%

Faculty of Art

B.A. I, II & III	-	282
M.A. I	-	85
M.A. II	-	55
Total Sample	-	422


(Dr. A.K. Srivastava)
Principal

वाणिज्य संकाय

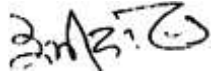
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

वाणिज्य संकाय के कुल 690 विद्यार्थियों ने अपने संकाय के शिक्षकों के विभिन्न शैक्षिक आयामों के प्रति अपनी प्रतिपुष्टि दी है। विद्यार्थियों ने संकाय किसी भी संकाय शिक्षक को D-category (असंतुष्ट वर्ग) में नहीं रखा है। जिससे यह पता चलता है कि शिक्षकों की कार्यशैली से छात्र संतुष्ट हैं। विद्यार्थियों का कहना है कि कोई भी शिक्षक कोचिंग क्लासेस के लिए बाध्य नहीं करता है। शिक्षण शैली में A-grade 55% से 71%, अनुशासन में A-grade 65% से 73%, तत्परता में A-grade 63% से 72% और पाठ्य सहगामी क्रियाकलाप में A-grade 60% से 71% तक विद्यार्थियों का मत रहा। अन्य आयामों के ग्रेड पर रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 55% - 71%	
	B- 18% - 28%	
	C- 08% - 17%	
(ii) Discipline	A- 63% - 73%	
	B- 19% - 22%	
	C- 08% - 17%	
(iii) Punctuality	A- 63% - 72%	
	B- 18% - 26%	
	C- 08% - 16%	
(iv) Co-curri. Activity	A- 60% - 71%	
	B- 18% - 25%	
	C- 09% - 15%	
(v) Coaching Class	-	No pressure at all – by all the students.
(vi) Course Coverage	Below 70% -	29% - 40%
	70% & Above	60% - 71%

Faculty of Commerce

B.Com. I, II & III	-	660
M.Com.	-	30
Total Sample	-	690


(Dr. A.K. Srivastava)
Principal

विधि संकाय

प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

विधि संकाय के कुल 135 विद्यार्थियों ने अपने शिक्षकों की कार्यशैली पर प्रतिपुष्टि दिया। इस संकाय के विद्यार्थियों ने भी किसी भी शिक्षक की कार्यशैली को D-grade (असंतुष्ट वर्ग) में नहीं रखा है तथा उन पर कोचिंग पढ़ने का कोई दबाव नहीं पड़ता है। विद्यार्थियों ने 62% से 74% तक अपने शिक्षकों को शिक्षण कौशल पर A-grade में रखा है, जो कि संतोषजनक है। अन्य आयामों के ग्रेड पर विद्यार्थियों द्वारा दिया गया रेटिंग प्रतिशत निम्नवत् है:-

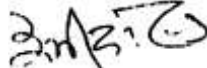
(i) Teaching Style	A- 62% - 74%	
	B- 18% - 24%	
	C- 08% - 23%	
(ii) Discipline	A- 58% - 72%	
	B- 17% - 28%	
	C- 10% - 15%	
(iii) Punctuality	A- 61% - 73%	
	B- 20% - 30%	
	C- 07% - 15%	
(iv) Co-curri. Activity	A- 62% - 74%	
	B- 20% - 32%	
	C- 10% - 16%	
(v) Coaching Class	-	No pressure at all – by all the students.
(vi) Course Coverage	Below 70% -	30% - 40%
	70% & Above	60% - 70%

Faculty of Law

Total Sample

-

135


(Dr. A.K. Srivastava)
Principal

शिक्षा संकाय

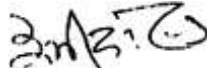
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

संकाय के शिक्षकों की शैक्षिक क्रियाकलापों के प्रति संकाय के कुल 90 विद्यार्थियों ने विभिन्न आयामों पर अपनी प्रतिपुष्टि दिया। अन्य संकाय की भाँति छात्रों ने किसी भी अध्यापक को D-category (असंतुष्ट वर्ग) में नहीं रखा है। शिक्षकों की शिक्षण कौशल में A-grade का प्रतिशत 71% से 75%, अनुशासन में A-grade 70% से 74%, तत्परता में A-Grade 70% से 73% और पाठ्य सहगामी क्रियाओं में A-grade 70% से 74% तक पाया गया। अन्य ग्रेड पर विद्यार्थियों द्वारा व्यक्त किया गया रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 71% - 75%	
	B- 17% - 21%	
	C- 06% - 10%	
(ii) Discipline	A- 70% - 74%	
	B- 18% - 21%	
	C- 06% - 10%	
(iii) Punctuality	A- 70% - 73%	
	B- 19% - 22%	
	C- 05% - 10%	
(iv) Co-curri. Activity	A- 70% - 74%	
	B- 17% - 20%	
	C- 08% - 10%	
(v) Coaching Class	-	No pressure at all – by all the students.
(vi) Course Coverage	Below 70% -	32% - 34%
	70% & Above	66% - 68%

Faculty of Education

Total Sample - **90**


(Dr. A.K. Srivastava)
Principal

कृषि संकाय

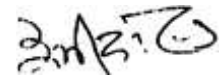
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

कृषि संकाय के कुल 276 विद्यार्थियों ने प्रतिपुष्टि दिया। इस संकाय के सभी विद्यार्थियों ने अपने शिक्षकों के क्रियाकलाप से संतुष्ट बताया, क्योंकि किसी भी शिक्षक को D-category में नहीं रखा तथा उनका कहा था कि किसी शिक्षक द्वारा कोचिंग के लिए दबाव नहीं दिया जाता है। छात्रों ने शिक्षकों की रेटिंग करते हुए उनको 58% से 72% के बीच A-grade में रखा है, जो एक संतोषजनक परिणाम है। अन्य ग्रेड्स पर रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 61% - 70%
	B- 20% - 25%
	C- 09% - 18%
(ii) Discipline	A- 60% - 68%
	B- 18% - 30%
	C- 10% - 15%
(iii) Punctuality	A- 62% - 72%
	B- 19% - 26%
	C- 08% - 16%
(iv) Co-curri. Activity	A- 58% - 70%
	B- 19% - 30%
	C- 10% - 16%
(v) Coaching Class	- No pressure at all – by all the students.
(vi) Course Coverage	Below 70% - 30% - 39%
	70% & Above 61% - 70%

Faculty of Agriculture

Total Sample - 276


(Dr. A.K. Srivastava)
Principal

गृहविज्ञान संकाय

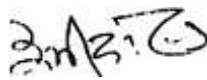
प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

गृहविज्ञान संकाय के कुल 242 विद्यार्थियों ने अपने शिक्षकों के Feedback के लिए प्रतिभाग किया। इस संकाय की भी सभी छात्राएँ शिक्षकों की कार्यकुशलता से संतुष्ट पायी गयीं। कोचिंग क्लासेस की कोई बाध्यता नहीं थी। 60% से 72% विद्यार्थियों ने अपने शिक्षकों की कार्यशैली को A-grade (श्रेष्ठ) प्रदान किया। अन्य आयामों पर रेटिंग प्रतिशत निम्नवत् है:-

(i) Teaching Style	A- 60% - 73%	
	B- 20% - 30%	
	C- 08% - 18%	
(ii) Discipline	A- 55% - 70%	
	B- 19% - 30%	
	C- 09% - 18%	
(iii) Punctuality	A- 60% - 75%	
	B- 18% - 22%	
	C- 08% - 18%	
(iv) Co-curri. Activity	A- 52% - 72%	
	B- 18% - 34%	
	C- 08% - 16%	
(v) Coaching Class	-	No pressure at all – by all the students.
(vi) Course Coverage	Below 70% -	26% - 35%
	70% & Above	65% - 74%

Faculty of Home Science

B.Sc.-I, II & III	-	112
M.Sc.-I & II	-	130
Total Sample	-	242


(Dr. A.K. Srivastava)
Principal

कार्यालय

प्रतिपुष्टि परिणाम (Feedback Result) 2016-17

कार्यालयीय कर्मचारियों की विभिन्न कार्य शैली पर कुल 748 विद्यार्थियों की प्रतिपुष्टि ली गयी। ज्यादातर विद्यार्थियों ने कार्यशैली को संतोषजनक बताया, लेकिन वहीं पर 12% से 24% विद्यार्थियों ने कर्मचारियों का व्यवहार एवं कार्यशैली को असंतोषजनक बताया। कर्मचारियों की कार्यकुशलता को श्रेष्ठ A-grade बताने वाले छात्रों का प्रतिशत 18% से 40% के बीच था। उत्तम वर्ग में रेटिंग करने वाले छात्रों का प्रतिशत 22% से 42% एवं संतोषजनक वर्ग में 20% से 42% रहा।

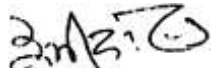
Total Sample

-

748

OFFICE REPORT

S. No.	RATING POINT	A%	B%	C%	D%
		Excellent (श्रेष्ठ)	Good (उत्तम)	Satisfactory (संतोषजनक)	Unsatisfactory (असंतोषजनक)
1	कार्यालयीय कर्मचारियों का व्यवहार	20	32	33	12
2	कर्मचारियों का आपके साथ सहयोग	18	42	25	15
3	कार्य करने की तत्परता	18	28	42	12
4	समय पर आपके कार्यों का निष्पादन	22	35	30	13
5	पुस्तकों के लेनदेन की व्यवस्था	40	22	25	13
6	अध्यापित विषय की पर्याप्त पुस्तकों का मिलना	32	22	28	18
7	रीडिंग रूम में बैठने की समुचित व्यवस्था	27	28	25	20
8	रीडिंग रूम में बैठने एवं पर्याप्त पत्र-पत्रिकाओं की व्यवस्था	18	30	28	24
9	आवेदन फार्म/प्रवेश पत्र/अंक-पत्र के वितरण की व्यवस्था	32	30	20	18
10	स्थानान्तरण प्रमाण-पत्र, चरित्र प्रमाण-पत्र तथा अन्य आवश्यक Document उपलब्ध कराने की व्यवस्था	25	35	23	17
11	बैंक खाता खुलवाने में कार्यालयीय सहयोग	18	25	38	19
12	छात्रवृत्ति/शुल्क प्रतिपूर्ति हेतु कार्यालयीय सहयोग	30	25	25	20


(Dr. A.K. Srivastava)
Principal

